



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Phil Herrington, Treasurer
Mark Pryor for U.S. Senate
Post Office Box 2720
Little Rock, AR 72203

JUN 18 2002

Identification Number: C00366401

Reference: April Quarterly Report (1/1/02-3/31/02)

Dear Mr. Herrington:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Commission Regulations define the term "purpose" to mean a brief statement or description of why a disbursement was made. Examples are "campaign consulting/exp", "dinner expense", "media", "salary", "polling", "travel", "party fees", "phone banks", "travel expenses", "travel expense reimbursement" and "catering costs". Examples of election day and voter registration activity include "exit polling", "door-to-door get out the vote", "get out the vote phone calls" and "driving voters to the polls". Unacceptable descriptions, which require additional clarification, include but are not limited to "advance", "consulting", "commission", "contract labor", "retainer", "election day expense", "expenses", "invoice", "support", "expense reimbursement", "miscellaneous", "professional services", "get-out-the-vote" and "voter registration". (11 CFR §104.3(b)(4)) Please amend Schedule B of your report to correct the descriptions which do not meet the requirements of the Regulations.

-Schedule A of your report discloses in-kind contributions to your committee. Please be advised that in addition to disclosing in-kind contributions as a Receipt on Schedule A, the value of the in-kind contributions must be added to the operating expenditures total in order to avoid inflating the cash-on-hand amount. 11 CFR §104.13(a)(2) Please amend your report by itemizing the in-kind contribution from Jim Thompson as an operating expense on Schedule B.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Senate Public Records Office within fifteen (15) days of the date of this letter. Please contact the Senate Public Records Office at (202) 224-0322 for instructions on how and where to file an amendment. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,



Christopher A. Whyrick
Reports Analyst
Reports Analysis Division

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